



UNIVERSITY OF BERGEN

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International Centre

E-mail: euraxess@uib.no

Book an appointment with us through our [calendar](#).

[Unsubscribe](#) from the newsletter.



Photo: Bob Engelsen

NEWS FROM INTERNATIONAL HR

April 2025

Easter is coming up and it is one of those holidays Norwegians love to celebrate. During the holiday many places will be closed, even supermarkets and restaurants, so make sure to check the opening hours of those near you.

National holidays (red days) that are coming up:

- Easter: 17-21st April
- International Workers' Day: 1st May
- Norway's National Day: 17th May
- Ascension Day: 29th May

There are many things happening these upcoming months so make sure to sign up for them.

We wish you a beautiful April!

Upcoming events at the International Centre

Orientation course for international employees

This course is the third step of our onboarding seminars for new international employees. The course will take place on **Tuesday May 27th** from **12.30** to **15.00**. You can register [here](#).

Please complete [steps 1 and 2](#) before attending.

Meet and greet

All international employees are welcome to join us for meet and greet to get to know each other and the International Centre. The gathering will take place on **Tuesday May 27th** from **15.00** to **17.00**, after the orientation course. We will offer snacks and drinks. Sign up [here](#)!

Pre-arrival essentials: immigration, registration & tax in Norway

If you are relocating to Bergen, make sure to sign up and join us for an online informative meeting about immigration, the registration process with the Norwegian authorities and taxes in Norway.

We have this seminar **2 Fridays per month**, from **11.00** to **11.30**. [The next seminar will be on April 25th](#). In the registration form you can choose which date you want to sign up to.

Please remember:

For our courses and events, we often offer food, limited spaces, or have a special guest that we pay for. We ask that if you are not able to attend, you inform us well in advance so we can adjust, and possibly others can take your spot.

Tax return 2024

Your **tax return for 2024** will be **available for review during this month** and the **deadline to hand it in is April 30th**.

Make sure to check that your tax information is correct: [Tax Return - The Norwegian Tax Administration](#). You will need **MinID** or **BankID** to access the assessment and you can [order it here](#).

Note that the PIN codes and information will go to the address registered in **Folkeregisteret**.

Remember that if you have been on the **PAYE** scheme during 2024, you will **not receive a tax return**; you will receive a receipt in June for **PAYE** paid tax.

Tjenestesenter

From the 1st of March, you can contact the **Service Centre for salary, travel, and absence** if you need help with, for example, travel expenses, salary, holiday, the self-service portal, leave of absence, and more.

The services provided by the Service Centre will largely be the same as those previously delivered by the Salary Section, but there will be an increased focus on user support through a dedicated support team that can assist you with your inquiries.

The Service Centre's support team has the following three channels and opening hours:

- **UiBhjelp:** Available 24/7
- **Telephone (via Teams or mobile phone):** 10:00 – 14:00
- **Chat:** 9:30 – 14:30

Find more information on the **Service Centre's website** here: [Service Centre for salary, travel, and absence](#).

For new employees

When you receive your **Norwegian ID number**, **remember to send it to** post@lonnskantoret.uib.no

Digipost

Get all your important mail in one digital mailbox. It is simple, secure, and sustainable.

Tax system

Find more information about the Norwegian tax system in our webpages!

Important information about holidays as a UiB employee:

As a UiB employee, you are entitled to 5 weeks of holiday per year. However, during your first year of employment in Norway, your holiday days will be unpaid holiday days. This means that while you have the right to take holidays, they will not be paid and the days you decide to take will be deducted from your salary on the month that you are taking them.

If you wish to access your paid holiday days in advance from the upcoming year, you can apply for this option. Please contact your immediate supervisor or head of administration for further information.

Make sure to upload your holidays in the self-service portal **before 1st of May**.

[This guide](#) will be useful for you if it's your first time using the DFØ self-service portal.

Events in Bergen

[UiB Language Café for Students and PhD's](#) - Every other Wednesday throughout the semester

For everyone interested in a sustainable ocean: from 5-11th of April in [Ocean City Bergen](#). Conferences, meetings, workshops, and activities - pioneering a sustainable use of the ocean.

Bergen City Marathon: Welcome to Fjordkraft Bergen City Marathon (FBCM), which will be held on Saturday, **26th of April**. Celebrate the 13th anniversary of this fantastic run with a beautiful and inspiring course. Experience the atmosphere at the start and finish lines at the World Heritage Site Bryggen in Bergen, run through Gamle Bergen (Old Bergen), and enjoy the amazing view from Fjellveien. More information [here](#).



Event calendars

There are many interesting events, courses, and seminars at UiB throughout the semester. We suggest subscribing to the [UiB main calendar](#) and the [International Centre calendar](#).

Join our WhatsApp group!

We have made a WhatsApp group for you, so you can plan spontaneous meetings, and we will also invite you to our planned events and remind you of them there. You can [join here](#).

Suggestions?

Do you have any suggestions about what you would like to find in our newsletters or activities, please send us an email: euraxess@uib.no.