



CHECKLIST TO HELP IDENTIFY RISK FACTORS AT FIELDWORK, RESEARCH CRUISES AND GROUP TRAVELS

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This checklist is meant as a tool to help identifying activities that may involve a risk of human injury and/or environmental damage: On the way to/from, during and at the end of the fieldwork, research cruise and group travels. The list is not complete.

Where will the fieldwork/research cruise take place? Example:

- Inland area/abroad
- Topography, geology
- Climate
- Infrastructure (ex. economy, public health service)
- It-communication/telephone infrastructure
- Language

Are there activities or conditions in the vicinity that may be impacted by or have an impact on the activity in question?

Example:

- Political/Religious situation
- Area of conflict
- Crime
- Epidemics
- Wild beasts
- Fauna
- Topography

Are the participants' health conditions assessed? Example:

- Illness/allergy
- Vaccination/vaccination certificate
- Health certificate (seaman's certificate, offshore certificate, diving certificate)
- Health interview before fieldwork/research cruise (assessment of the participant's overall health picture, both physical and mental, where demanding conditions can be expected)
- Proximity to and quality of local health care

What kind of activities may involve a risk of human injury or environmental damage. Example:

- On the way to/from, transport
- During and at the end of: Equipment/personal protective equipment and Diving/climbing

What are the existing laws, regulations, public regulations, internal UiB rules, municipal/local rules, customs or regulations for the activity in question? Example:

- Work permit
- Residence permit, research permit, passport, visa
- Cooperation agreements
- Tax provisions, custom regulations, social security regulations
- Certificate of Boatmanship, diving certificate, crane operation licence
- Insurance certificates for personnel and equipment
- Completed training
- Foreign exchange regulations

What existing documentation, significant to the risk assessment, is in place? Example:

- Central guidelines, local rules
- Risk assessments, HSE checks, local HSE guidelines
- Agreements, contracts, permits
- Certificates, instruction manuals

What safety measures are in place in the area where the fieldwork/research cruise will be conducted? Example:

- Training plan
- Personal protective equipment
- Safety equipment