

## Suggested template for teaching CV

A teaching CV a key component of your teaching portfolio. A teaching CV outlines all the educational roles you have had including information about the context of your teaching experiences. It should be well-structured chronologically or thematically. Below you find a suggested structure for your teaching CV.

1. *Teaching experience at bachelor level.*  
Listed chronologically. Include information about course, program and institution; approx. hours/days of teaching; keywords for subject/topic; group size and teaching format (lectures, group-based teaching, TBL, PBL, simulation, clinical teaching, digital teaching etc.)
2. *Teaching experience at master level.* Details as above. If you teach at a professional degree program such as medicine or dentistry you may want to merge pullet point 1 and 2.
3. *Teaching experience at ph.d level.* Details as above.
4. *Other teaching experiences.* Details as above.
5. *Experience with student supervision and/or mentoring at BA, MA and PH.D level.* Include details about the number of students you have supervised, when, your role (main supervisor, cp-supervisor, mentor or other) and program/institution.
6. *Assessment.* Include details about course, program and institution, field/discipline, type of assessment and your role (making OSCE-assignment, external examiner, examiner on written or oral exams, producing MCQ-assignments, portfolio assessment, formative and/or summative assessments, etc.)
7. *Curriculum work and educational project work.* State information about type of work, when, context, and specify your role and responsibilities in the work.
8. *Educational leadership.* Include descriptions of when, where, how long and main responsibilities.
9. *Production of learning resources, books or digital resources.*
10. *Awards and honorary distinctions for work in education*
11. *Formal pedagogical training for the higher education context.* Courses, seminars, workshops or other types of faculty development initiatives you have attended. You may also list other sources of pedagogical competence such as educational conferences you have attended, meetings, networks etc.)
12. *Educational research, communication and evaluations.* List any publications you might have focusing on your teaching or students learning or talks you have given about educational related issues. Evaluations of you as an educator or of your teaching/course.