

**TEMPLATE FINANCIAL PLAN FOR FELLOWSHIP PROJECT**

In this template the research fellow's total project costs are budgeted. All costs at the research fellow's disposal, i.e. expenses for travel, courses, literature, operations and project costs over the entire fellowship period.

Expenses for mandatory courses are calculated by the faculty and not for the PhD candidate to budget. The research fellow's salary and standard costs for supervisor should also not be included in the budget template, as this is budgeted separately by the faculty.

This is a template for the types of costs that may occur, and the expense items below will not

No.	BUDGET POSTS	YEAR	BUDGET NOK	COMMENT
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**Other operational expenses (literature etc.)**

	Operational expenses for literature, office equipment etc.			
Sum	Other operational expenses (literature etc.)		-	

**Events and travels (workshops, study trip, research stay, conferences, courses, participation fee, and such)**

	Participation mandatory courses	1		Budgeted by KMD
Sum	Events and travels (workshops, study trip, research stay, c		-	

**External assistance (consultants, reference group etc.)**

Sum	External assistance (consultants, reference group etc.)		-	

**Infrastructure: Inventory, hardware and software**

	Standard inventory and computer equipment			Budgeted by KMD
Sum	Infrastructure: Inventory, hardware and software		-	

**Large equipment, tools, materials**

Sum	Large equipment, tools, materials		-	

**Exhibition costs, production costs, publishing etc.**

Sum	Exhibition costs, production costs, publishing etc.		-	

**Extra supervision**

	Evaluation costs are not required to include.			Budgeted by KMD
Sum	Extra supervision		-	

SUM	PROJECT BUDGET		-	
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**Other external sources of funding?.**

	Sources of funding	year	Income	comment
Sum	Other external sources of funding		-	

SUM	Research fellowship budget		-	
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Tips: Read the hidden explanations (hold the cursor over the cell with a red mark in the corner)  
Press the '+' in the left margin to expand the tables with more rows.

Cell: B16

Comment: NO. Numbering the budget posts make it easier to refer to one specific post.

Cell: D16

Comment: Year: states which year in the fellowship period the budget post is related to (optional)

Cell: E16

Comment: Minimum og maximum.

We advise you to make a minimum budget and a maximum budget, this will show the minimum amount that is necessary to complete the project.

Cell: F16

Comment: Kommentarer:

Bruk evt. kommentarfeltet til å forklare budsjettposten nærmere.

Cell: B18

Comment: Other operational costs:

Specific operational costs and budget posts that do not fit into the other categories.

Cell: B32

Comment: Arrangementer og reiser:

I den grad det er planlagt bør arrangementer og reiser spesifiseres så detaljerte som mulig. Bruk også kommentarfeltet.

Cell: B102

Comment: Ekstraordinary costs for assessment or supervision

Only included if there are extraordinary costs related to assessment or supervisor. Needs to be specified.

Cell: F111

Comment: Kommentarer:

Bruk evt. kommentarfeltet til å forklare budsjettposten nærmere.

Cell: C120

Comment: Skaar, Øivind:

Dette er en merknad

Satser	Pr person
Opphold	3000
Reise	2500

Samlinger	Opptaksseminar	Vårsamling	Høstsamling	Veiledersamling
1 Stipendiat	7000	5500	5500	
2 Veiledere		11000	11000	11000
<b>Sum pr sats:</b>	<b>7000</b>	<b>16500</b>	<b>16500</b>	<b>11000</b>

Stipendiat:

Tang	3/4 år	5500		
Wanambwa	1/1 år	5500	5500	
Sundland	1/1 år	5500	5500	
Popp	1/1 år	5500	5500	
Møster	1/1 år	5500	5500	

Veiledere

Tang	3/4 år	11000		11000
Wanambwa	1/1 år	11000	11000	11000
Sundland	1/1 år	11000	11000	11000
Popp	1/1 år	11000	11000	11000
Møster	1/1 år	11000	11000	11000

Andre reiser	Sum
5500	
	33000
<b>5500</b>	

5500  
11000  
11000  
11000  
11000

22000  
33000  
33000  
33000  
33000