



PhD in Artistic Research, University of Bergen Proposal for members of the Assessment Committee

Reviewed in UFF 26.02.2024
Editorial administrative change 01.04.2025

The form should normally be submitted to the faculty no later than four weeks after the faculty's approval of the candidate's application for assessment of the PhD result.

When the faculty has approved the candidate's application for assessment of the PhD result, a committee must be appointed to assess the PhD result and the public defence. The candidate and supervisor may discuss with Head of Department and suggest members for the assessment committee, but it is the Head of Department that proposes the committee. The candidate shall be notified in writing of the proposal for the composition of the committee and they may submit written comments no later than five (5) working days after the proposal has been made known to the candidate. The Dean approves the proposal by signing this form.

The candidate: (to be filled in by the department)

Candidate, name:	Elements No. (to be filled in by the faculty)
Date of birth:	
E-mail address:	
Department:	
Date of admission to the PhD programme:	
Title of the PhD project:	
Date of submission of application for assessment of the PhD result:	

The composition of the assessment committee:

The composition of the assessment committee shall normally be as described in

<https://lovdata.no/SFE/forskrift/2025-02-13-283/§11-2>:

- a. two genders are represented,
- b. the majority have no association with the University of Bergen,
- c. one of the members, if possible, is from a foreign institution,
- d. all the members hold doctoral degrees or equivalent qualifications,
- e. at least two of the members have relevant artistic qualifications at an associate professor level,
- f. at least one of the members has experience as a candidate, supervisor or from work in an assessment committee in one of the PhD programmes in artistic research in Norway.

Specific reasons must be provided if there is a deviation from these criteria.



The following committee is proposed for the assessment of the PhD result: (to be filled in by the department)

First member:	Second member:	Third member/ Head of the committee:
Title:	Title:	Title:
Name:	Name:	Name:
Institution/freelancer	Institution/freelancer	Institution/freelancer
Postal address:	Postal address:	Postal address:
Phone number, incl. country code:	Phone number, incl. country code:	Phone number, incl. country code:
E-mail:	E-mail:	E-mail:

The proposal must explain the reasoning behind the selection of members and indicate how the assessment committee as a whole is competent to evaluate this PhD result.

For fully digital delivery, assessment is normally conducted digitally. If the department requires a physical meeting, the cost must normally be covered by the department.

Account for the choice of committee members. Briefly account for their qualifications and confirm that the members hold doctoral degrees or equivalent qualifications, and the reasons why each member is a suitable assessor for this PhD project (5–20 lines of text):

First member:

Second member:



Third member and leader of the committee:

Please indicate how the assessment committee as a whole is competent to evaluate this PhD result:

Please provide a justification if the proposal involves travelling from outside Europe for suggested members:

The proposal must confirm the willingness and impartiality of the suggested committee members
(To be filled in by the faculty)

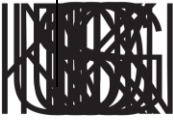
All members of the committee have declared that they are willing to join the committee:

Yes No

Declarations of impartiality have been obtained from all proposed members of the committee:

Yes No*

*All committee members must inform the faculty of any potential conflict of interest when being appointed as a member of the assessment committee and must have filled out form *Declaration of impartiality*



The candidate shall be notified of the proposal for the composition of the committee and may submit written comments no later than five (5) working days after the proposal has been made known to the candidate.

The candidate is informed of the proposal and has been given one week to comment on the composition:

Yes No

*Any documentation stating the above should be filed on the candidate's student file

The candidate should normally have completed her/his mandatory training component before an assessment committee can be appointed. The training component must be completed before the candidate may deliver her/his reflection component.

The candidate has completed the mandatory training component. (To confirm that the candidate has completed his/her training component the PhD coordinator can provide the approved form *Final approval of the completed training component (30 ECTS)*.)

The candidate has not completed the mandatory training component*

*If the mandatory training component has not been completed:

If the candidate has not completed the training component, she/he must deliver a plan for how and when the remaining activity will be completed. The mandatory training component must be completed and approved before the candidate delivers the material that documents reflection.

It is the Head of Department's responsibility to evaluate the plan for completion and to make the decision on whether to take the risk of proceeding with the committee appointment. The candidate must be informed that the presentation of the PhD result cannot proceed before the training component has been completed. The PhD coordinator must also be informed and must ensure that the template for final approval of completed training component has been filled out and approved before the candidate is allowed to deliver the reflection to the committee.

The Head of Department suggests members of the assessment committee.

The Dean approves the assessment committee by signing.

Head of department (Name, department)	Place, date
The Dean's approval of the assessment committee: (Name)	Place, date