

## **AGREEMENT CONCERNING ADMISSION TO THE PHD PROGRAMME**

### **PART B: AGREEMENT CONCERNING ACADEMIC SUPERVISION OF PHD CANDIDATES**

#### **SECTION 1 PURPOSE**

This agreement concerns supervision of a PhD project with the working title stated in Part A of the agreement, and academic follow-up during the PhD education. The agreement sets out the parties' rights and obligations concerning supervision during the term of the agreement period.

#### **SECTION 2 PARTIES TO THE AGREEMENT**

The parties to the agreement are the doctoral candidate, supervisor, department/basic unit and faculty.

The main supervisor appointed for the agreement period is:

Name: \_\_\_\_\_

From basic unit/institution: \_\_\_\_\_

The co-supervisor appointed for the agreement period is:

Name: \_\_\_\_\_

From basic unit/institution: \_\_\_\_\_

Any additional co-supervisors and/or mentors: \_\_\_\_\_

\_\_\_\_\_

Supervisors must be familiar with Part A and Part C of the agreement, where these are used.

#### **SECTION 3 BASIS FOR THE PROGRAMME**

The basis for supervision is the project description and plan for the training component as described in Part A.

#### **SECTION 4 REPORTING AND DUTY TO PROVIDE INFORMATION**

The doctoral candidate and the main supervisor will be obliged to keep each other regularly informed about all matters of significance to the supervision. See further details of the parties' rights and obligations in Section 6 of the Regulation for the degree of Philosophiae Doctor (PhD) in Artistic Research at the University of Bergen.

The doctoral candidate and the main supervisor will be obliged to submit progress reports as laid down in Part A of the agreement.

## **SECTION 5 OBLIGATIONS ON THE PERFORMANCE OF SUPERVISION**

As soon as possible and no later than three (3) months after admission, the candidate and main supervisor must go through the project description, budget and plan for the training part together, and assess any need for adjustments. Significant changes to the project description must be approved by the faculty themselves.

The supervisor must guide the candidate in accordance with the requirements described in Programme description for the PhD programme in Artistic Research, 3.2.

The candidate must carry out activities in accordance with the requirements in Programme description for the PhD programme in Artistic Research, 3.1.

## **SECTION 6 CHANGE OF SUPERVISOR**

The candidate and the supervisor may agree to ask the responsible authorised body to appoint a new supervisor for the candidate. The supervisor may not be released from this agreement until a new supervisor is appointed, see Section 6-2 of the Regulation for the degree of Philosophiae Doctor (PhD) in Artistic Research at the University of Bergen.

Should the candidate or supervisor find that the other party is not fulfilling his or her obligations according to Sections 6-2 and 6.3, the party claiming a breach of obligation is required to address the issue with the other party. The candidate and supervisor must work together to remedy the situation. The faculty must assist with this process if necessary.

If the parties, after discussion, have not reached agreement on resolving the situation, the doctoral candidate or supervisor may request to be released from the supervision agreement. A request to be released from the supervision agreement must be addressed to the faculty but sent via the basic unit. The decision to release the doctoral candidate and the supervisor from the supervision agreement will be taken by the faculty. On any such decision, the faculty must ensure that the doctoral candidate enters into a new supervision agreement with a new supervisor. Any external parties must be informed of any issues as described in this section.

## **SECTION 7 DISPUTES**

Disputes concerning the supervisor's and doctoral candidate's academic rights and obligations pursuant to this agreement may be submitted by the parties for consideration and decision by the faculty.

If the body in question takes an individual decision in the matter, the decision may be appealed to the next higher governing body.

**SECTION 8 CONCLUDING PROVISIONS**

This agreement (Part B) has been established within the framework of current regulations and guidelines for the PhD programme in Artistic Research at KMD, including the Regulation for the degree of Philosophiae Doctor (PhD) in Artistic Research at the UiB.

**SECTION 9 SIGNATURE**

Signature candidate .....  
Date .....

Signature basic unit/department (department head) .....  
Date .....

Signature faculty (dean) .....  
Date .....

Signature main supervisor .....  
Date .....

Signature co-supervisor .....  
Date .....

Any signatures of additional supervisors .....  
Date .....

**AMENDMENTS TO THE AGREEMENT, PART B**

The following amendments have been added to the agreement:

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Signature doctoral candidate .....

Date .....

Signature basic unit/department (department head) .....

Date .....

Signature faculty (dean) .....

Date .....

Signature main supervisor .....

Date .....

Signature co-supervisor .....

Date .....

Any signatures of additional supervisors .....

Date .....