

Is your research group thinking about hosting an Erasmus+ Traineeship student or a guest student?

Due to the current corona situation, we ask our scientific staff to consider whether a traineeship/guest stay at UiB is practically feasible when taken into consideration local and national corona measures and the government's entry restrictions and regulations.

Read on for the application procedure and deadlines for traineeships and guest student stays. **Applications must be submitted to the Study Section at the Department of Biological Sciences (BIO) at studie@bio.uib.no within the deadline. There will be no exceptions.**

Application deadlines

IMPORTANT: No extension will be given after these dates.

- Start of traineeship: autumn semester (August): **1 May**
- Start of traineeship: spring semester (January): **15 October**

Erasmus+ Traineeship

Erasmus+ traineeship must be arranged directly between the student and their home institution, and BIO. The traineeship period must be recognised/included towards the student degree in home institution. BIO cannot award academic credits for a traineeship.

A traineeship student can apply for student housing at Sammen, but does not receive a housing guarantee. The student and/or home institution has to arrange their own liability/accident insurance for the traineeship period.

The research group hosting the traineeship student has to provide the student a desk/office space and adequate HSE/lab training, if this is needed.

Duration: A traineeship period in the Erasmus+ programme must last between 2 and 12 months. A traineeship student cannot work more than 38h/week.

- For more information about the Erasmus+ traineeship: [European Commission - Traineeship Student](#)
- For more information about UiB's traineeship application process: [Erasmus+ Traineeships at UiB](#)

Erasmus+ Traineeship: application procedure

Required documentation:

- [Learning Agreement for traineeship](#)
- Transcript of records in English
- Copy of passport/national ID card

The Learning Agreement for traineeship must be signed by the trainee, the home institution and the receiving research group at BIO.

PLEASE NOTE: You apply by forwarding the completely filled out and signed Learning agreement + application documents to the Study Section at BIO at studie@bio.uib.no within the deadline.

An application cannot be made retrospectively or after the traineeship has started.

Guest student stay

Guest students are international students who have their permanent residence outside Norway at the time of application and who wish to be admitted to part-time studies / traineeship at UiB. Guest students do not come through an exchange agreement. Guest student status is only granted at master's level.

A guest student can apply for student housing at Sammen, but does not receive a housing guarantee. The student has to arrange their own liability/accident insurance for the stay. BIO cannot award academic credits for a traineeship period for a guest student.

The research group hosting the guest student has to provide the student a desk/office space and adequate HSE/lab training, if this is needed.

Duration: Maximum 2 semesters. A guest student cannot work more than 38h/week.

- For more information about UiB's guest student application process (*in Norwegian*): [Vurdering og registrering av gjestestudenter og trainee](#)

Guest student: application procedure

Required documentation:

- Completed form [Application and recommendation form for guest students](#)
- Student's prospective study plan / statement of purpose: *a short description of what the student will study/do research on while a guest at UiB*
- Transcripts of records in English

- Copy of passport
- Documentation of English skills: follow [the guidelines which apply for admission to master's programmes taught in English](#) (valid English test)
- Applicants from countries outside of the EU must also [document funding](#)

The application form must be signed by the guest student and the receiving research group at BIO.

PLEASE NOTE: You apply by forwarding the completely filled out and signed *Application and recommendation form for guest students* + application documents to the Study Section at BIO at studie@bio.uib.no within the deadline.

An application cannot be made retrospectively or after the guest stay has started.